

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION  
CHARTER OF THE  
SPACE FLIGHT ADVISORY COMMITTEE  
OF THE  
NASA ADVISORY COUNCIL**

**ESTABLISHMENT AND AUTHORITY**

The NASA Administrator, having determined that it is in the public interest in connection with the performance of Agency duties under the law and with the concurrence of the General Services Administration, establishes the NASA Space Flight Advisory Committee (the "Committee") of the NASA Advisory Council (the "Council"), pursuant to the Federal Advisory Committee Act, 5 U.S.C. App. §§ 1 et seq.

**PURPOSE AND DUTIES**

1. The Committee will provide advice on the Office of Space Flight (OSF) elements of the Human Exploration and Development of Space programs, policies, plans, and other matters. It will report to the NASA Administrator through the NASA Advisory Council. Its advice will span strategic planning, program development, utilization, operations, and management. The Committee will concentrate on all aspects of the OSF, including the Space Station program in a multinational partnership, Space Shuttle program and future space transportation, Expendable Launch Vehicles (ELV), space communications systems, technology investment, advanced mission studies, and commercialization of OSF programs.
2. The Committee will draw on the expertise of its members and other sources to provide advice and make recommendations to the Council. The Committee will hold meetings and make site visits necessary to meet its responsibilities. The Committee will review reports and recommendations of its subcommittees, panels, and/or task forces and include them if adopted and appropriate in its reports to the NASA Advisory Council.
3. The Committee shall function solely as an advisory body and will comply fully with the provisions of the Federal Advisory Committee Act.

**SUBCOMMITTEES, TASK FORCES, AND PANELS**

1. Subject to the approval of the Associate Deputy Administrator, the Committee is authorized to establish subcommittees for particular areas of the OSF's programs. The subcommittees will be established under Terms of Reference that are approved by the Associate Deputy Administrator. Subcommittees will report their proposed findings and recommendations to the full Committee for its consideration. Subcommittee durations will be 2 years, renewable subject to the review of the Associate Administrator for Space Flight, and the NASA Advisory Committee Management Officer.
2. Subject to the approval of the Associate Deputy Administrator, the Committee is authorized to establish temporary task forces for special studies. The task forces of the Committee will be established under Terms of Reference that are approved by the Associate Deputy Administrator. Task forces provide their reports only to the full Committee for its consideration. Task force durations will be specified in their Terms of Reference and are renewable only with the approval of the Associate Deputy Administrator.
3. Members of the Committee may organize themselves into panels of particular areas of the space flight program.

## MEMBERSHIP

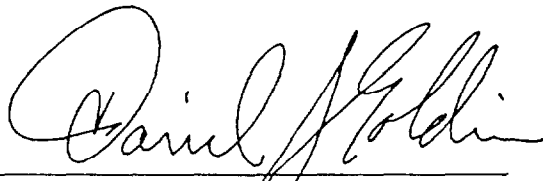
1. The Committee will consist of 10 to 15 members to ensure a balanced representation among industry, academia, and Government with recognized knowledge and expertise in scientific, technological, and programmatic fields, relevant to space flight development, operations, utilization, space communications, ELV operations and commercialization.
2. The Chair will be appointed by the Administrator. Members and associate members will be appointed by the Associate Administrator for Space Flight with written concurrence of the Associate Deputy Administrator.
3. The Chair will be a member of the NASA Advisory Council.
4. Chairs of subcommittees and task forces will serve as members of the Committee; members of the subcommittees and task forces are associate members of the Committee and participate only in the work of the subcommittee or task force to which they have been appointed by the Associate Administrator for Space Flight.
5. Members will be appointed for 2-year terms, renewable at the discretion of the Associate Administrator for Space Flight.

## ADMINISTRATIVE PROVISIONS

1. The Committee will report to the NASA Advisory Council. The NASA Advisory Council will determine whether or not to formally forward committee recommendations to the NASA Administrator. The Administrator will respond, for NASA, to those recommendations.
2. The Committee will usually meet four times a year. Meetings will be open to the public, except when the General Counsel and Advisory Committee Management Officer determine that the meeting or a portion of the meeting will be closed to the public in accordance with the Government in the Sunshine Act or that the meeting is not covered by the Federal Advisory Committee Act. Meetings of subcommittees, task forces, and panels will be held as required.
3. The Executive Secretary will be appointed by the Associate Administrator for Space Flight and will serve as the Designated Federal Official.
4. The OSF will provide staff support and operating funds for the Committee. The estimated annual operating cost totals approximately \$175,000 including, 6 work years for staff support.
5. Members of the Committee will not be compensated for their services but will, upon request, be allowed travel and per diem expenses as authorized by 5 U.S.C. 5701 et seq.

## DURATION

The Committee shall terminate 2 years from the date of this charter, unless terminated or renewed by the NASA Administrator.

  
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Administrator

MAR 3 2000

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Date